



Welcome to Ludwigsburg University of Education

Pre-arrival Q&A Meeting Winter term 2024/25



Housekeeping Rules / Regeln



Note! This session is being recorded. /



Getting to know others is easier when you see them.
So please keep your camera on throughout the session.
Make sure to smile! /



Please keep your microphone muted when not speaking to help
eliminate background noise. /



ASK QUESTIONS!

Outline

A) INTRODUCTORY ROUND

B) ORGANISATIONAL TOPICS

1. Arrival Day
2. Orientation Programme
3. Courses
4. Packing list
5. Selfnet
6. Easyroam
7. Next steps

C) Q&A

D) ICEBREAKER



A) INTRODUCTORY ROUND

- Name
 - Where are you from?
 - Study Programme
- Pass it on to the next person

B) ORGANISATIONAL TOPICS

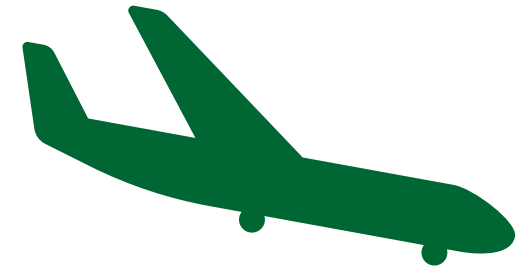
1. Arrival

Move-in day is Tuesday, October 1st between 9:00 am and 4:00 pm

- ❖ Please tell your buddy at what time and place you will be arriving, so he/she can assist you with your arrival/move-in.
- ❖ Come (at best together with your buddy) to the International Office, room 11.015, between 9 am and 4 pm to pick up your key for your room in the student residence, student ID and bedding (if ordered).
- ❖ If you can arrive only after 4 pm, please ask your buddy to pick up the keys for you and to give them to you upon arrival.
- ❖ Your buddy can also pick up the keys for you and meet you directly at the S-Bahn station, if you arrive by public transportation and have heavy luggage.

If your buddy cannot help you with your move-in, please get in touch with the International Office.

In case of any problems or delays on October 1, please inform your buddy or call or text the Incoming Team at **+49 178 3069737** (WhatsApp available)



1. Arrival



Information how to travel to “Favoritepark” by public transportation from Stuttgart or Frankfurt Airport or Stuttgart Main Station or how to arrive by car can be found in the information letter (that you received with your letter of acceptance).

2. Orientation Programme



Pädagogische Hochschule Ludwigsburg University of Education

Orientation Programme

WINTER SEMESTER 2024/25

TUE, OCT 1	WED, OCT 2	THURS, OCT 3
<p>Move-in day Please refer to your individual arrangements. Your buddies and tutors will be there to support you.</p> <p>🕒 09:00 am - 04:00 pm</p> <p>📍 International Office, Reuteallee 25 (Building 11 - next to Lid)</p> <p>IKEA Take the opportunity to buy bed linen, towels, kitchen utensils, etc.</p> <p>🕒 04:00 pm</p> <p>📍 Schütte, Student Village Ludwigsburg</p> <p>👜 EUR 3,50 for the bus dayticket</p> <p>🕒 Freetime activity / not mandatory</p>  <p>Schütte</p>	<p>Reception You will be welcomed by the International Office Incoming Team. We will talk about the programme for the next few days and get to know each other.</p> <p>🕒 10:00 am - 11:30 am</p> <p>📍 Room 11.119 (Building 11 - next to Lid)</p> <p>👜 Laptop, MIT log-in data</p> <p>5 min break</p> <p>Wi-Fi We are trying to assist you to set up the Wi-Fi on campus and in the student residence.</p> <p>🕒 11:35 am - 12:30 pm</p> <p>📍 Room 11.119</p> <p>👜 Laptop / cell phone + tablet, Student Village login data, MIT log-in data</p> <p>Canteen (Mensa) Check out the university canteen with your tutors and have lunch at your own expense.</p> <p>🕒 12:30 pm - 2:00 pm</p> <p>👜 Student ID, cash to put money on your student ID</p> <p>🕒 Freetime activity / not mandatory</p>  <p>Schütte</p>	<p>Photographer and SIM card We are going to make biometric photos for your residence permit at DM if you still need some and we will help you to buy a sim card.</p> <p>⚠️ The biometric photos are only relevant for non-European students who do not have a visa yet</p> <p>🕒 02:00 pm</p> <p>📍 Infront of Building 11 Please be punctual!</p> <p>👜 EUR 7,95 for picture, EUR 10 for SIM card, VVS-Ticket or money for S-Bahn, ID/passport</p> <p>Public holiday!!! All shops and the University are closed.</p> <p>Ludwigsburg Palace Enjoy a guided tour of one of the largest baroque palaces in Germany. Afterwards, opt. to enjoy the famous gardens at your own expense.</p> <p>🕒 10:00 am</p> <p>📍 Schütte, Student Village Ludwigsburg</p> <p>👜 Good shoes (a lot of walking), warm clothes, Student ID</p> <p>🕒 Freetime activity / not mandatory</p> 

- ❖ Takes place from Wed, October 2 - Fri, October 11
- ❖ See entire programme: <https://bwsyncandshare.kit.edu/s/WQHgz4Hdk9wX8G>
- ❖ Content:
 - ❖ IKEA, Reception, Canteen, Studying in Germany, Courses and schedules, Campus Tour, Photographer, Formalities, Introduction to Moodle and E-Mail, Health Insurance, Library Tour, Bank accounts, Restaurant with buddies, Residence Permit, Presentation about possibilities at LUE, Presentation about Life in Ludwigsburg, Ludwigsburg Palace Tour, Mercedes-Benz Museum, International Brunch, Presentation about Germany
- ❖ Participation in the orientation programme is mandatory except for free time activities highlighted with balloons in the programme

2. Orientation Programme



Pädagogische Hochschule Ludwigsburg University of Education

Orientation Programme

WINTER SEMESTER 2024/25

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- ❖ You will receive the programme soon via email, as well as a registration link (for some free time activities registration is necessary)
- ❖ Entrance and guided tour at the Palace and entrance and audio guides at the Mercedes museum are free for you.

- 📍 Meeting point
- 👜 What you need to bring
- ⚠️ Only relevant for a specific group of students
- 🕒 Free time activity - not mandatory

3. Courses

Course registration in LSF is still possible until October 10,2024

- ❖ Course catalogue: <https://lsf.ph-ludwigsburg.de/qisserverlb/rds?state=wtree&search=1&category=veranstaltung.browse&navigationPosition=lectures%2Clectureindex&breadcrumb=lectureindex&topitem=lectures&subitem=lectureindex&noDBAction=y&init=y>
- ❖ Explanatory video, how LSF works technically: <https://www.ph-ludwigsburg.de/en/international/international-exchange-students/your-studies-at-lue>
- ❖ You have received your log-in by email from us.
- ❖ Online schedule counselling with tutors upon request: Please send an email to incomings@ph-ludwigsburg.de, if you need help.

Reminders:

- ❖ Many courses have limits with regards to participants. We suggest to register during the first registration period. If you are not accepted to a course, try it again in the 2nd period. If you are still rejected, you can write an email to the lecturer or talk to him in person when the first session takes place. Usually, they are very flexible and accept exchange students to their courses even if they are full.
- ❖ Discuss your needs (ECTS, grade or certificate of participation) with your lecturers at the beginning. They are usually very flexible to the needs of our exchange students and can offer individual solutions.



3. Courses

Criteria to consider when choosing your courses:

- ❖ You can choose from the entire range of studies (except INEMA MBA Program)
- ❖ Participation in one **German class for Visiting Students** (Deutsch für Gaststudierende/ DaF) is mandatory for international students whose mother tongue is not German (there are 4 levels and you get 6 ECTS)
- ❖ Maximum one other **language course**
- ❖ We suggest to have **20-30 ECTS**, but you have to observe the expectations of your home university and scholarship, if there are any

International Course Package / Courses taught in English

- ❖ https://www.ph-ludwigsburg.de/fileadmin/phlb/international/Incomings/International_Course_Package.pdf
- ❖ <https://lsf.ph-ludwigsburg.de/qisserverlb/rds?state=wtree&search=1&trex=step&root120242=159802%7C161569&P.vx=kurz>
- ❖ Recommended: Intercultural Reflection for Incoming Exchange Students and (former) Outgoing Students, Multilingualism and linguistic heterogeneity in class (Institut for Psychology) and Bilingualism (English Institute)



4. Packing list

- ❖ Enough cash (Mensa, semester fee, ...)
- ❖ Passport
- ❖ EU Adapter, important for all the non-Europeans
- ❖ Laptop
- ❖ Towels
- ❖ Sports wear
- ❖ Gym bag or something similar
- ❖ Warm jacket and warm shoes (it can snow in winter)
- ❖ Good shoes for a lot of walking (waterproof)
- ❖ Umbrella
- ❖ Headphones
- ❖ Personal pharmacy
- ❖ (Pass)photo for example for public transportation ticket, residence permit
- ❖ Optional:
 - ❖ Multiple power strip
 - ❖ Swimsuit



5. Selfnet

= Internet in the student residence

- ❖ Costs: 9,50€ per month (Membership fees are usually debited all at once for the following quarter of the year.)
 - ❖ The registration can be done a few days before you want to start using Selfnet services. **If you register in advance, be sure to select the correct start date for your membership.**
- If possible, do the registration at home, as it takes 30 minutes for the registration to be completed and you do not have wifi on-site to do the registration.

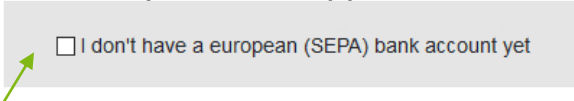


5. Selfnet - Step by Step

Link: <https://registrierung.selfnet.de/>

To register online you need: a computer or mobile device with internet access, rental agreement, valid E-Mail adress, (European bank account)

- 1) Personal information (same as in the rental agreement (e.g., tenant ID, E-Mail))
- 2) Continue via confirmation link
- 3) Provide your bank account details (If you don't have one yet, tick the box and provide them in the next 14 days (<https://my.selfnet.de/sepa>))
- 4) Choose your membership status (normal)
- 5) Confirm (complete your registration by clicking on „continue“)
- 6) Cancelation: monthly possible - must be announced 2 weeks before (<https://my.selfnet.de>)



I don't have a european (SEPA) bank account yet



6. Easyroam - Wifi at LUE

- ❖ Easyroam (previously Eduroam) is the Wifi you can use on the campus of LUE.
 - ❖ If you want to use the Wifi eduroam / easyroam on campus, you must download customized installation programs with an integrated certificate from the DFN-Website (<https://cat.eduroam.org/>).
 - ❖ You can find out how to install eduroam on your operating system at: eduroam-Anleitungen (<https://doku.tid.dfn.de/de:eduroam:easyroam-anleitungen>) - only available in German (deepl.com or google translate helps)
- If possible, download the programs at home where you have a stable wifi connection



7. Next steps

- ❖ Inform your buddy about your arrival in Germany
 - arrange a meeting point / place
 - let us know, if there are any communication problems with your buddy
- ❖ Select your courses/create your schedule (contact us if you need online consulting)
- ❖ Register for the free time activities during the orientation programme
- ❖ Pay your semester fee, if you already have a Euro bank account
- ❖ Erasmus+ students: Send us your (Online) Learning Agreement
- ❖ Register with Selfnet & Install Easyroam
- ❖ Save **+49 178 3069737** for any “emergencies” during the orientation programme
- ❖ Join the WhatsApp Group of the exchange students and buddies:
<https://chat.whatsapp.com/I513pWbfOTxCgUmVsuiEUj>



C) QUESTION & ANSWER

FRAGEN

**THANK YOU FOR
YOUR PARTICIPATION!**

WINTER TERM 2024/25

